

Bolton Swim and Tennis  
Board of Governors Meeting  
August 17, 2020, 7:00 p.m.

Board Members Present

Vanessa Bliss  
Michael Booth  
John Canale  
Eric Harley  
Joe Horvath  
James Johnston  
Jennifer Labellarte  
Lynne Menefee  
Sallye Perrin  
Paige Plapas  
Michelle Smith  
Jen Swartout  
Michael Weiss

Employees Present

Kevin DeBell  
Alexa Eckley

Board Members Absent

Les DelPizzo  
Rory Flanagan  
Karen Graveline  
Naomi Klarner  
John McLane  
Jonathan Mogol  
Claudia Sennett  
Bill Wells

1. Approval of Minutes
  - a. Sallye Perrin moved to approve the minutes of the July 20, 2020, meeting of the BST Board of Governors. Mike Weiss seconded the motion. The motion passed with one abstention.
2. Membership Update
  - a. Kevin DeBell provided the membership update.
    - i. About \$13,000 in dues has yet to be submitted by BST members.
    - ii. BST's waiting list is approaching 400 names.
    - iii. Kevin has suspended six memberships as a result of nonpayment. The members were notified their memberships would be closed. None responded, so the memberships will be closed.
    - iv. Seventeen sabbaticals were granted in 2020, 14 of which were able to be filled.
3. Facility Update
  - a. Alexa Eckley provided the facility update.
    - i. Additional lap swimming has been added to the pool schedule at the direction of the Opening Committee.
    - ii. BST has adequate quantities of cleaning supplies on hand.
    - iii. Pool staff had two emergencies during one week in the past month. Both were handled appropriately.
4. Budget Update
  - a. Mike Weiss provided the update.
    - i. BST has about \$228,000 on hand. Of the total, \$60,000 is a CD, and the remaining \$132,000 is in BST's checking account.
    - ii. About 91% of expects dues for the year have been collected. A shortfall of \$5,000 to \$6,000 in dues is expected.
    - iii. Substantial expenses will be incurred through the end of the swim season, including about \$93,000 in operating expenses. BST will end the year about \$30,000 short for the year, which was the projected deficit at the beginning of the year. This shortfall is actual cash on hand, rather than a line item. The deficit is related to COVID-related expenses (cleaning

supplies, signage, extra security, extra payroll). BST also paid sick time for staff who had symptoms, though no one tested positive. Next year's budget also will not benefit from the normal revenues from daily guests.

- iv. BST has a projected \$10,000 water bill for 2018, 2019, and 2020 through July. During that time, BST drained the pool four times. Each time the pool is re-filled, the cost is about \$750. Mike spoke with the City water department, which said BST owes \$18,000. Mike's review suggests that DPW's estimate is likely accurate. Future water bill estimates in BST's budget will have to be higher than in the past.
- v. Jennifer Labellarte clarified that calculations on the budget are made assuming the pool will close the Monday of Labor Day. BST's budget year ends on November 30.
- vi. Michael Booth stated that there will not be a reduction of dues or refund for this year.

## 5. New Business

### a. Opening Committee

- i. Sallye Perrin thanked Alexa, Kevin, and Jennifer for the work on the reservation system.
- ii. We now have open weekends for people to make multiple reservations. Lap lanes are very popular. Tennis seems to be working well and is constantly being tweaked. Tennis tournament is taking place and youth programs are being set up for the fall.
- iii. Opening Committee is discussing use of the playfield by BST and reservations for the playfield after the swim season.

### b. Bolton Hill Nursery

- i. Prior to the pandemic, BST had been discussing BHN's contract. The Executive Committee decided to defer the discussion. BHN has requested two time blocks for each weekday. This may be a concern due to increased demand for the playfield by BST members. Discussions with BHN will continue.

### c. Pool Season

- i. Vanessa Bliss suggested that the pool should be open for the weekend after Labor Day and perhaps for the month of September.
- ii. Alexa Eckley stated that she can staff full days for the pool through Labor Day. Staffing has been good this year, and the reservation system helps. Alexa may have flexibility to offer use of the pool in September because lifeguards are home.
- iii. Mike Booth reminded the Board that keeping the pool open will create costs in the range of \$5,000 per week. Mike Weiss confirmed that the costs is \$4,500 to \$5,000.
- iv. The Board discussed various options for extending the swim season.
- v. Jennifer Labellarte moved to tentatively keep the pool open through September 28. Sallye seconded. Alexa Eckley asked that there be understanding that the guards may have scheduling constraints they do not know about now. James Johnston asked Jennifer to amend the motion to change the goal to September 14. Jennifer Labellarte amended the motion to keep the pool open full time through September 14, with the aspiration to remain open through September 28. Alexa Eckley noted that she may need some flexibility on the hours the pool is open. The motion passed unanimously.

## 6. Adjournment

- a. Michael Booth adjourned the meeting.