

Bolton Swim and Tennis
Board of Governors Meeting
November 16, 2020, 7:00 p.m.

Board Members Present

Vanessa Bliss
Michael Booth
Karen Graveline
Joe Horvath
James Johnston
Naomi Klarner
John McLane
Lynne Menefee
Jonathan Mogol
Sallye Perrin
Paige Plapas
Claudia Sennett
Michael Weiss
Bill Wells

Employees Present

Kevin DeBell
Alexa Eckley

Board Members Absent

John Canale
Les DePizzo
Rory Flanagan
Jennifer Labellarte
Michelle Smith
Jen Swartout

1. Approval of Minutes
 - a. Michael Weiss moved to approve the minutes as amended of the October 19, 2020, meeting of the BST Board of Governors. Sallye Perrin seconded the motion. The motion passed unanimously.
2. Facility Update
 - a. Alexa Eckley provided the facility update.
 - i. The fire pit was purchased. Requests have been made about the rules of use for it.
 - ii. The water is about to be turned off, but the landscapers advised doing a few extra weeks of irrigation.
 - iii. Bolton Hill Nursery will have half days on Fridays, which will open the play field for members. This should be communicated to members.
 - iv. Communication with members should reiterate rules about social distancing and other rules of use of the play field.
 1. Jay Johnston suggested that we reiterate to members that gatherings and parties are not allowed on the playfield. Members should also be advised to not use the play field if it looks too crowded.
 2. Jay Johnston said that BST is probably included in the 25% capacity rules because the facility pays the amusement tax. Mike Weiss suggested that this may not be the case because BST is not governed by the Fire Marshal.
 3. The Board noted that additional steps may need to be taken if overuse of the play field continues to be an issue.
 4. Mike Weiss said that BST's communication should note that we do not have a way to govern use of the play field, so members do so at their own risk.
 5. Sallye Perrin moved that the Executive Secretary should communicate to the membership the Governor's newest executive orders, that parties are not allowed on the playfield, and not to use the play field if it looks crowded.

3. Membership Update
 - a. Kevin DeBell provided the membership update.
 - i. Sallye Perrin requested that action be taken to clarify sabbatical membership policy. This discussion was moved to New Business.
 - ii. Kevin reported that the total amount of dues owed from 2021 is about \$5,200.
 - iii. Kevin reported that the BST membership waiting list currently includes 446 names.
 - iv. Kevin reported that he has drafted several one-page information sheets for use with prospective members, new members, and current members. These are under review and will be sent to Lynne Menefee for formatting very shortly.
4. Budget Update
 - a. Mike Weiss provided the update.
 - i. Mike noted that his estimate of outstanding dues is close to the estimate provided by Kevin DeBell.
 - ii. BST will have about \$80,000 in the bank at the end of the calendar year.
 - iii. BST ended the year with a loss of \$45,000 for the year.
5. Committees
 - a. Committee Membership
 - i. Mike Booth noted that nearly all Board members have joined at least one committee.
 - ii. Mike directed the committee chairs to have at least one meeting before the January meeting of the Board.
 - b. Facilities Committee
 - i. Sallye Perrin provided the report.
 1. Priority projects for the committee currently include bike racks, water fountain improvements, and changes to the ice machine.
 2. Last year, the sunshade project did not get implemented.
 3. Board members should notify Sallye about other projects that should be undertaken.
 - a. Jay Johnston said that the grass area beyond the arbor should be considered for paving.
 - b. Claudia Sennett mentioned that the condition of the shed should be addressed.
 - c. Naomi Klarner said the front gate and the gate between the playground and the pool should be improved.
6. Old Business
 - a. Fire Pit
 - i. Jay Johnston said the fire pit burns wood. BST will not provide wood for use in the fire pit.
 - ii. Sallye Perrin said that fire extinguishers should be available for use in case of a mishap with the fire pit. Jonathan Mogol said that the fire extinguishers can be strapped to a tree.
 - iii. Alexa Eckley said she would take care of this.
 - iv. Naomi Klarner suggested that a short set of instructions for the fire pit should be distributed to members.
 - v. Sallye Perrin suggested that the chairs donated to BST this year should be placed on the play field. Alexa Eckley will take care of this.
 - b. Waiting List Review
 - i. Kevin DeBell requested direction on implementing the direction of the Board that the BST membership waiting list should be reviewed before and after each swim season.

- ii. After discussion by the Board, Mike Booth directed the Membership Committee to undertake this review.

7. New Business

a. Sabbatical Memberships for 2021

- i. Mike Booth noted that public health restrictions may continue to be in place, so a policy on sabbaticals should be in place and made clear to members.
- ii. The Board decided that the membership should be told in January to notify the Executive Secretary about sabbatical requests as soon as possible but no later than March 15, and that sabbaticals will be granted to the extent that those memberships can be filled with people from the waiting list.
- iii. Sabbatical requests after March 15 will be adjudicated by the Executive Committee.

8. Adjournment

- a. Michael Booth adjourned the meeting.
- b. The next meeting of the BST Board of Governors is scheduled for January 25, 2021.